



Curvue

HIDEAWAY + TREES

6760 Curvue Road, Eau Claire, WI 54703

Property Rental Agreement

Remit Form & Payment to: 5079 Highway 53, Eau Claire, WI 54701

Group Name/Group Contact: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Email: _____

Rental Date(s): _____

Rental Fees (All rental fees include a 5.5% sales tax.)

24-Hour Rental of Retreat House, The Lodge, Evergreen Cabin & The Loft:

\$400.00 per day, Sunday-Thursday | \$600.00 per day, Friday-Saturday, 2-night minimum

8-Hour Rental of Retreat House:

\$200.00, *no overnight or bedroom use*, Sunday-Thursday

8-Hour Rental of The Lodge, Evergreen Cabin OR The Loft:

\$200.00, *no overnight use*, Sunday-Thursday

*Note: The weekend rate will apply if renting any building on property during a holiday week (i.e. week of Christmas).

Rental Occupancy

Check-In Time is 4:00 PM. Check-Out Time is 3:00 PM.

The last four digits of renter's phone number will be the access code for the lockbox.

Deposit

A non-refundable deposit of \$200.00 is due with the signed agreement to hold the date requested.

Courtesy Hold

Request a courtesy hold until you confirm your gathering timeline when unsure of the date of venue use. Notify us of the date(s) preferred and will be held until another party is interested or deposit is received.

Parties with a courtesy hold will be notified if another party shows interest in desired date(s).

Submitting a deposit converts a courtesy hold into a reservation and is the *only* guarantee of your desired date selection.

Payment

Cash, check or credit card is accepted for payment. A credit card will need to be kept on file for possible damage / clean up fees. A \$50.00 service charge will be incurred for any returned check.

Cancellation

Deposits are transferrable to another preferred date, based on availability, if given a 60-day notice. 50% refund up until 1 week prior to arrival.

Set-Up

Basic set up and use of tables and chairs are included in the price of the rental. Any changes or additions to the basic set up are the responsibility of the renter.

Check-Out Procedure

Renter is responsible for basic clean up of the rooming house. Guest(s) shall leave premises in neat and undamaged condition. All dishes must be washed and put away. All food must be removed from refrigerator and cabinets. All trash is to be removed and placed in trash bin outside, if not removed by renting party; a \$25.00 fee will be incurred. Furniture must be placed in its original location. Sheets and pillowcases are to be stripped from bed and placed in pillowcase and left at the foot of the bed. Any tape or adhesives used on tables or walls for decorations must be removed. All doors/windows must be closed and locked.

Damages

Any damages done to the building, grounds or any missing property discovered within 24 hours of the rental, will be billed at full cost of replacement or repair value against the credit card held on file. *Signature on this agreement serves as charge approval.*

Facility

We do not permit smoking inside any building. Please dispose of cigarette butts properly and respectfully, while smoking outdoors. No use of firearms or fireworks is permitted. No pets allowed. Occupancy in use of premises shall not be such as to disturb or offend neighbors.

Food and Beverage

Feel free to bring own food and beverage. Curvue Hideaway & Trees/Thomas Leigh Decorators, LLC is not responsible for anything served to your guests. Please be sure to remove all food and beverage items from buildings upon departure.

Alcoholic Beverages

Alcoholic beverages are permitted, but renter takes full responsibility for anyone they serve.

Decorations

Renter may decorate tables as they wish. Candles must be in a container. Any decorations that are to be hung from ceiling or walls must be pre-approved by management.

Other Information

Occupancy in use of premises shall not be such as to disturb or offend neighbors.

Please respect surrounding neighbors and observe a 9:50 PM noise curfew. **24-Hour contact number: 715-878-4366**

PAYMENT	Rental Fee Per Day				
8-Hour Rental of Retreat House	\$200.00	x	_____	=	\$ _____
8-Hour Rental of The Lodge	\$200.00	x	_____	=	\$ _____
8-Hour Rental of Evergreen Cabin	\$200.00	x	_____	=	\$ _____
8-Hour Rental of The Loft Cabin	\$200.00	x	_____	=	\$ _____
24-Hour Rental of Entire Property (Sun-Th)	\$400.00	x	_____	=	\$ _____
24-Hour Rental of Entire Property (Fri-Sat)	\$600.00	x	_____	=	\$ _____
				Total Due	= \$ _____

Credit Card on File: _____ # _____ Exp. _____ / _____ CVV# _____

By signing this rental agreement, I have read and agreed to all the above policies.

Name (in print): _____

Signature: _____ Date Signed: _____

[FOR OFFICE USE ONLY] *Verify credit card information.*

Deposit Payment Type: _____ Deposit Received = \$ _____

Signature: _____ Date: _____ / _____ / _____